

Notes for Contributors

The Editors and Journal Co-ordinator, welcome submission of manuscripts for publication consideration. All submissions should be emailed as an attachment to gmatovu@mdpafrika.org.zw and ichirisa@mdpafrika.org.zw

COVERING LETTER

Write a covering letter indicating that the article send for consideration of publication has not been sent to other journals for consideration.

FORMAT OF MANUSCRIPTS (MSS)

GENERAL FORMAT

Manuscripts should be single-spaced, with ample margins and bear the following:

Title of the Contribution,

Name(s) of the author(s),

The full *postal address/phone/fax/emails* of each author,

Short *biographical note* for each author,

All pages numbered,

Contributions to be not more than 10,000 words in length,

An *abstract* for the contribution of 200 words, with six Key Words,

REFERENCING

Historical, documentary or archival sources plus discursive notes as footnotes,

References in the text to be in the form:

Surname of author(s) plus date and page e.g. (Chirisa in MDP, 2007:60), if it is a direct quote; and Surname of author(s) plus date e.g. (Chirisa in MDP, 2007, if it is not a direct quote, i.e. it is paraphrased.

Titles of Journals should not be abbreviated

All line diagrams and pictorial models are termed 'Figures',

Photographs are termed 'Plates' and they should be accompanied by explanatory and descriptive notes,

Titles for Tables, Figures and Story Boxes should be at the top of these and their sources at the bottom e.g.

Table 4: Informal Styles by Sector in Harare after OM

Source: Chirisa in MDP (2007:58)

References in the *bibliography* to be in the form:

Author, Date: Title of Article, Source of Article, Publisher, Place, pages

For example: Gaventa J (2007), 'Towards participatory local governance: assessing the transformative possibilities', *Local Governance and Development Journal Volume 1 Number 1*, Municipal Development Partnership, Harare, pp 65-80.

SPELLINGS

UK and US spellings may be used

STYLE

Articles must be written in English

COPYRIGHT

Before publication authors are requested to assign copyright to Municipal Development Partnership

RESUME

This should be a brief description of the author in terms of the type of job he/she occupies or the career (s) he/she holds in about 100 words. It should also show the themes or areas of his/her focus.

E.g. **Farai S Madzivanzira** is a BSc Rural and Urban Planning finalist in the Department of Rural and Urban Planning at the University of Zimbabwe (UZ). He is also a graduate of Real Estate Institute of Zimbabwe. His areas of academic and professional interest include valuation and estate management, project planning and management, construction and academic research and writing. Contact: Mobile Phone: +263 0912 443 507 E-mail: fsm1984132@yahoo.com or faraimadzivanzira@yahoo.co.uk